

Smithers Public Library Board Minutes

Wednesday, August 14, 2024, 6:30 p.m., at the Library

Item	Responsible	Action
Call to Order 6:33 p.m.	Christine	Present: Christine Tessier, Jim Pojar, Shaunna Moore, Amy Burgess, Nancy Shanmugaveloo, Sandy MacDonell Regrets: Charmaine O’Coffey, Calvin Elliott
Territorial Acknowledgement	Wendy	
Check-in	Christine	If money and time were no object, what would you be doing right now?
Adopt Agenda	Christine	SMcD Motion: To adopt the agenda without additions Seconded: NS Carried
Adopt Consent Agenda	Christine	SM Motion: To adopt the minutes of the June 19, 2024 regular meeting, the August 2024 Library Report, and the July 2024 financials. Seconded: JP Carried
Correspondence	Christine	2025 BC Enhancement Grant email
Business Arising from Minutes		
Town Council Notes	Calvin	Deferred
New Library	Christine	The federal Green & Inclusive Community Buildings Program Grant funds community space retrofits or new builds. Christine and Wendy will meet with Jill Barrowman (Economic Development Officer) and Rick Braam (Grant Writer) from the Town on August 21.
Holiday Closures	Wendy	The LOU has been signed.
Director’s Performance Evaluation	Christine	Review was conducted in July.
Library Lease	Jim	No response from the Town. Wendy will ask again.
Protest Policy	Wendy	Wendy surveyed BC libraries and spoke to the Centre for Free Expression (CFE). The CFE will create a webinar and policy template to be shared with Canadian public libraries.
Pension Plan	Wendy	Update & timeline. The goal is to have staff join the Municipal Pension Plan beginning January 2026.

<p>New Business 2025 Funding Request & Senior Outreach Program</p>	<p>Wendy</p>	<p>The library's 2025 funding request is due to Town by September 30, with our presentation to Council in November.</p>
<p>2025 BC Library Enhancement Grant</p>	<p>Christine</p>	<p>The Board is supportive of requesting funds for the proposed Senior Outreach Program from the Town. It will be included in the library's 2025 funding request.</p> <p>CT Motion (via email June 2024): To approve the spending of the Enhancement Grant, in the amount of \$10,887.04, on books, extra copies of e- and eAudiobooks and stacking mugs for events and the tea station. Seconded: JP Carried</p>
<p>Northwest Library Federation</p>	<p>Sandy</p>	<p>Kaitlyn is leaving her Federation Director position at the end of December to work at the College of New Caledonia. Brian Butler is leaving his position as Hazelton Library Director at the end of 2024. The Story Theatre toured the NWLF and put on a wonderful show. Anne O'Shea, Dr. Shelly Niemi, Julie Creaser, Tami Setala, Veia Coronado, Jorge Cárdenas, Allison from Terrace PL and Wendy from Smithers PL will present at the September conference in Kitimat.</p>
<p>Friends of the Library</p>	<p>Nancy</p>	<p>The Garage and Bake Sale brought in an impressive \$2,400 towards new children's books. Thanks to all of the Friends who helped out, and special thanks to Joan and Al Wilmott for hosting it at their house.</p>
<p>Volunteer Appreciation Tea</p>	<p>Wendy</p>	<p>Saturday, September 14th from 4:30 - 6pm at the library.</p>
<p>Adjournment 7:28 p.m.</p>	<p>Christine</p>	
<p>Next Meeting</p>	<p>Christine</p>	<p>Wednesday, September 18, 2024 at the Library 6:30 p.m.</p>