

Smithers Public Library Board Minutes

Wednesday, April 17, 2024, 6:30 p.m., at the Library

Item	Responsible	Action
Call to Order 6:30 p.m.	Christine	Present: Christine Tessier, Jim Pojar, Charmaine O’Coffey, Shaunna Moore, Amy Burgess, Nancy Shanmugaveloo, Wendy Wright Regrets: Sandy MacDonell, Calvin Elliott
Acknowledgement of Territory	Wendy	
Check-in	Christine	If you could live in any period of history, when would it be?
Adopt Agenda	Christine	NS Motion: To adopt the agenda with addition of audit update. Seconded: JP Carried
Adopt Consent Agenda	Christine	JP Motion: To adopt the minutes of the March 13, 2024 regular meeting, the April 2024 Library Report with/out additions, and the April 2024 financials. Seconded: CO Carried
Correspondence	Christine	Email to Town re: shifting encampment’s location within park
Business Arising from Minutes		
Town Council Notes	Calvin	Deferred
New Library	Christine	Christine met with Town employees including Mark Allen, Jaima Timler and Jill Barrowman to discuss grant possibilities for a new library. Grants are available for childcare facilities, but they would only fund the childcare section of a new building. The Town has contracted out a study assessing the efficiency and sustainability of their buildings. There are some grants to support spaces for Indigenous collections. It is possible to combine various types of grants for a project. The Town staff will send a list of potential grants to Christine. The 2018 plans for the library need to be updated to 2024 standards, which will cost money, but we can apply for grants. The Board will form a new Building Committee.
Strategic Priorities	Wendy/Shayna /Charmaine	<ul style="list-style-type: none"> Diversifying Board (see Board Matrix template in meeting package). Shayna and Amy took a BCLTA workshop which suggested taking a strategic approach to Board recruitment by discussing which skills and qualities we need and then potentially prioritising candidates from underrepresented groups. The Board will review this in September and advise the Town of any specific objectives. TRC Calls to Action audit of the Library & plan. Review and bring comments to the May meeting.

New Business		
Library Lease	Jim	Jim and Wendy reviewed the lease with Will George from the Town. He will bring our comments to more staff and draft a new agreement.
2023 Audit Update	Wendy	Library's SOFI is due to the province by May 15. Next Board meeting is May 22. An extra Zoom meeting will be scheduled when the auditor is ready to review the 2023 financial statements for Board approval. Deferred
Northwest Library Federation	Sandy	Friends AGM is the evening of May 8 at the Library.
Friends of the Library	Nancy	
Adjournment 7:20 p.m.	Christine	
Next Meeting	Christine	Wednesday, May <u>22</u> , 2024 at the Library 6:30 p.m.