

## Smithers Public Library Board Minutes

Wednesday, December 20, 2023, 6:30 p.m., at the Library

Item	Responsible	Action
<b>Call to Order</b> 6:36 p.m.	Christine	<b>Present:</b> Christine Tessier, Jim Pojar, Charmaine O’Coffey, Nancy Shanmugaveloo, Shaunna Moore, Calvin Elliott, Amy Burgess, Sandy MacDonell (phone) <b>Regrets:</b> None
<b>Acknowledgement of Territory</b>	Wendy	
<b>New Trustee</b>	Christine	Welcome to Amy Burgess
<b>Check-in</b>	Christine	If you could ask for any gift, what would you ask for?
<b>Adopt Agenda</b>	Christine	<b>JP Motion:</b> To adopt the agenda without additions. <b>Seconded: NS Carried</b>
<b>Adopt Consent Agenda</b>	Christine	<b>SM Motion:</b> To adopt the minutes of the November 15, 2023 regular meeting, the December 2023 Library Report and the December 2023 financials. <b>Seconded: AB Carried</b>
<b>Correspondence</b>	Christine	Letters from Town of Smithers announcing reappointments of Christine, Jim and Shaunna and the appointment of Amy Burgess to the Library Board. Letter from the Library Director to the Town regarding the Library’s past practice as an Emergency Warming Centre for Council’s information as requested.
<b>Business Arising from Minutes</b>		
Town Council Notes	Calvin	The YMCA has proposed a standalone daycare at Ranger Park with approximately 35 spaces.
New Library & YMCA	Christine	In January, Christine and the YMCA will discuss the idea of a co-located library and daycare in Smithers.
Staff Pension Plan	Christine	CUPE will present information on pension plans to the staff on January 8 with Wendy and Jim in attendance.

<b>New Business</b>		
Budget	Wendy	<p>On the advice of the Situation Table, the library will no longer open early as an emergency warming shelter. Wendy recommends that the 2024 and 2025 Enhancement Grant funds budgeted for this purpose be redirected to renovation expenses.</p> <p><b>CO Motion:</b> To reallocate provincial Enhancement Grant funds from Emergency Warming Centre costs to renovation expenses. <b>Seconded: CE Carried</b></p>
Northwest Library Federation	Sandy	<p>Pearl Frankel is Terrace Public Library's new NWLF Board representative. Author Elisha Rose toured the federation in November. Robin Stevenson will be in Smithers on May 10. The 2024 NWLF conference will be held at the Kitimat Public Library September 20 &amp; 21 (Sandy cannot attend so another trustee should go in his stead). Helen Knott has been contacted about the possibility of touring. A privacy webinar will be offered through the province in early 2024 for front-line library staff.</p>
Friends of the Library	Nancy	Nothing to report
Strategic Priorities	Christine	<p>Truth &amp; Reconciliation Calls to Action background documents have been sent to Board members. Shaunna, Charmaine and Wendy have volunteered for this committee. The audit will be carried out in the spring.</p> <p>Board diversification: Need to develop a strategy before vacancies are advertised. Will revisit this in January.</p>
<b>Adjournment</b>	Christine	
<b>Next Meeting 7:28 p.m.</b>	Christine	Wednesday, January 17, 2024 at the Library <b>6:30 p.m.</b>