

Smithers Public Library Board Minutes

Wednesday, October 18, 2023, 7 p.m., at the Library

Item	Responsible	Action
Call to Order	Christine	Present: Christine Tessier, Jim Pojar, Larry Cosman, Charmaine O’Coffey, Calvin Elliott, Sandy MacDonell (via phone), Wendy Wright Regrets: Shaunna Moore, Nancy Shanmugaveloo
Acknowledgement of Territory	Christine	
Check-in		What is one of your favourite children’s books?
Adopt Agenda	Christine	CE Motion: To adopt the agenda with additions of Trustee Applications. Seconded: LC Carried
Adopt Consent Agenda	Christine	CE Motion: To adopt the minutes of the September 20, 2023 regular meeting, the October 2023 Library Report and the October 2023 financials. Seconded: CO Carried
Correspondence	Christine	None
Business Arising from Minutes		
Town Council Notes	Calvin	No update on meeting with MP Taylor Bachrach re: new library. Minister Kang was made aware of the need for a new Smithers Library at UBCM. The YMCA would be a good partner and information source.
Provincial Funding: Enhancement Grant & Annual Funding	Wendy	No response regarding a meeting to advocate for \$30 million provincial funding ask. Library will use \$1000 per year of the Enhancement Grant for staff wages when operating as an Emergency Warming/Cooling Centre and request funds from the Town when the grant has run out. POST-MEETING EMAIL MOTIONS: The Board approved the draft 2024 and 2025 Enhancement Grant budgets via email. Staff have been notified of the approved expenditures in order to plan ahead. CT Motion: To approve the draft 2024 Enhancement Grant budget. Seconded: JP Carried CT Motion: To approve the draft 2024 Enhancement Grant budget. Seconded: SMc Carried

New Business 2024 Budget & Funding Request to the Town & Regional District	Calvin	Finance Committee Meeting is the evening of November 7, 2023. The Library's package needs to be ready for the Town by October 27th. It will first be emailed to the Board and an extraordinary meeting will be held is necessary. POST-MEETING EMAIL MOTION: The Board approved the draft 2024 budget via email. JP Motion: To approve the 2024 draft budget request to the Town and RDBN. Seconded: LC Carried
New Library & YMCA	Christine	The YMCA did a presentation in Smithers. They want a property in which to run a daycare and are willing to build one. The Town is interested in this possibility. Christine will contact the YMCA to explore the possibility of sharing a new building on the library's present lot.
Policy 1.2.5 Delegations	Jim & Wendy	JP: Motion: to change policy as indicated below: 1.2.5.1 Residents of the Smithers Library's catchment area, and First Nations whose traditional territories coincide or overlap with the catchment area, Any person or organization wishing to appear as a delegation before the Library Board shall submit a written request to the attention of the Secretary of the Board (Library Director) not less than ten (10) days prior to the regular monthly meeting of the Library Board. The request must indicate the subject matter and particulars upon which the delegation wishes to make the presentation. Seconded: LC Carried
Northwest Library Federation	Sandy	Nothing to report
Friends of the Library	Christine	Book Sale is from 9-5 on Saturday, October 28 in St. Joseph's School gym.
Trustee Applications	Christine	Everyone has reapplied except for Larry. Trustees are encouraged to apply for any Board position or committee that interests them.
Library Update	Wendy	Verbal additions to Library Report
Security System	Wendy	Walk-through
Adjournment 8:02 p.m.	Christine	
Next Meeting	Christine	Wednesday, November 15, 2023 at the Library 7 p.m.