

Smithers Public Library Board Minutes

Wednesday, September 20, 2023, 7 p.m., at the Library

Item	Responsible	Action
Call to Order 7:00 p.m.	Christine	Present: Sandy McDonell (via phone), Christine Tessier, Jim Pojar, Nancy Shanmugaveloo, Shaunna Moore, Charmaine O’Coffey, Wendy Wright Regrets: Calvin Elliott, Larry Cosman
Acknowledgement of Territory	Wendy	
Check-in	Christine	What two items would you pack immediately in the event of an immediate wildfire evacuation?
Adopt Agenda	Christine	JP Motion: To adopt the agenda with/out additions. Seconded: NS Carried
Adopt Consent Agenda	Christine	SM Motion: To adopt the minutes of the June 28, 2023 regular meeting, the September 2023 Library Report and the September 2023 financials. Seconded: CO Carried
Correspondence	Christine	Trustee term letters from Town; letter from Board to Town re: garbage; copy of Parks Bylaw from Calvin Elliott
Business Arising from Minutes		
Town Council Notes	Calvin (absent)	Deferred -- Update on meeting with MP Taylor Bachrach re: new library.
Provincial Funding: Enhancement Grant & Annual Funding	Wendy	Libraries Branch approved our Enhancement Grant being put towards renovations and a security system if these expenses are not being covered by the municipality. The Town staff approved our proposed health, safety and accessibility renovations. The BC Public Library Partners (BCPLP) are advocating for an increase to \$30 million in annual provincial funding for public libraries. Wendy will request an appointment for her and Christine to meet with Minister Cullen on a weekday after 4:00 to discuss this funding request.
Policy re: Protests on Library Property	Wendy	The BC Civil Liberties Association (BCCLA) is unable to offer legal advice re: designating a portion of library property for protesters but this seems like a reasonable plan.
Wildfire Preparedness	Wendy	Wendy and Kira have determined that the Library and Museum have access to digital or duplicate copies of nearly all of the library’s out-of-print local history titles.

New Business		
2024 Budget & Funding Request to the Town & Regional District	(Calvin absent); Christine	Finance Committee Meeting is the evening of November 7, 2023. The Library's package needs to be ready for the Town by October 27th.
CUPE Negotiations	Christine	NS Motion: To approve the proposed changes to the CUPE Collective Agreement. Seconded: SM Carried
Northwest Library Federation	Sandy	Patti Chapman has left the NWLF Board so they need a Treasurer. The Stewart PL is seeking funds to complete their new building. The NWLF is using their Enhancement Grant for an accessibility plan, author tours, emergency preparedness, communication enhancement, indigenizing the catalogue, hiking kits, a puppet show and workshop. The HR MacMillan Space Centre might tour the Northwest libraries in spring 2024.
Friends of the Library	Nancy	The fall book sale will be Saturday, October 29 at the St. Joseph's School gym.
Program Policy	Jim & Wendy	JP Motion: To amend Program Policy 3.3.3 to read "Programs may be conducted by staff members or qualified speakers from outside the Library <u>at the invitation of Library staff.</u> " Seconded: NS Carried
Community Information Policy	Jim & Wendy	JP Motion: To amend the Community Information Policy 3.5.1. by removing "and other media" and "petitions". Seconded: SM Carried
Challenge Policy	Jim & Wendy	CO Motion: To change the word "patrons" to "library members" in the Intellectual Freedom Policy 5.4.5 and Appendix I: Challenges to Library Materials, and to add a line for library membership number to the Request for Reconsideration of Library Materials form. Seconded: JP Carried
<i>In Camera</i>	Christine & Jim	Director's performance evaluation
Adjournment 8:30 p.m.	Christine	
Next Meeting	Christine	Wednesday, October 18, 2023 at the Library 7 p.m.