

DRAFT LIBRARY BOARD MINUTES

Smithers Public Library Board

Minutes

Wednesday, June 28, 2023, 7 p.m., at the Library

Item	Responsible	Action
Call to Order 7:01 p.m.	Jim	Present: Jim Pojar, Nancy Shanmugaveloo, Larry Cosman, Charmaine O’Coffey, Shaunna Moore, Melissa Sawatsky, Erin Hart, Wendy Wright Regrets: Christine Tessier, Sandy MacDonell, Calvin Elliott
Acknowledgement of Territory	Wendy	
Event Report	Melissa Sawatsky & Erin Hart	Pride events The Board and Director express their thanks to all of the staff for their work in providing this year’s Pride events.
Check-in	Jim	Share a European trip memory
Adopt Agenda	Jim	CO Motion: To adopt the agenda without additions. Seconded: LC Carried
Adopt Consent Agenda	Jim	SM Motion: To adopt the minutes of the April 19, 2023 regular meeting, the June 2023 Library Report and the June 2023 financials. Seconded: NS Carried
Correspondence	Jim	None
Business Arising from Minutes		
Town Council Notes	Calvin (absent)	Deferred -- Update on meeting with MP Taylor Bachrach re: new library. Update on parks bylaw decision.
New Business		
Election of Vice-Chair	Wendy	Nominations and self-nominations requested SM Motion: To nominate Jim Pojar as Vice-Chair Seconded: LC Carried
Director’s Performance Evaluation	Jim	In July (performed by Chair & Vice-Chair)
2023 Budget & Funding Request to the Town & Regional District	Calvin (absent)	Update deferred. Wendy will email Calvin to inquire.
2023 One-time Provincial Funding	Wendy	Deferred until next meeting. Wendy will gather suggestions from the staff and check with the Ministry re: capital purchases.
CUPE Negotiations	Wendy	Christine and Wendy will meet with CUPE July 24, 25 & 26.

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Long Weekend Closure	Wendy	<p>The Canada Day statutory holiday falls on a Saturday this year so the library will close on the Saturday but not the Monday. This means that staff will not get a long weekend (3 days off in a row). Staff would like the library to close on the Saturday and the Monday as other government services are doing.</p> <p>LC Motion: To close the library on Saturday, July 1 and Monday, July 3 so that staff can enjoy a long weekend in honour of Canada Day. Seconded: CO Carried</p>
Northwest Library Federation	Sandy (absent)	Report deferred
Friends of the Library	Nancy	AGM was June 28. Mini book sale outside the library on June 24 went very well and grossed \$2100. Thanks to everyone who helped make this event a success.
Policy re: Protests on Library Property	Wendy	Gathering more information.
Wildfire Preparedness	Jim	In the event of a fire, after ensuring everyone is safe, our out-of-print Local History books and computer back-up are the top priorities. Wendy will contact the BV Museum about the possibility of digitizing out-of-print local history books or finding digital copies. Shaunna is familiar with digitization grants.
Adjournment 8:21pm	Jim	
Next Meeting	Jim	Wednesday, September 20, 2023 at the Library 7 p.m.