

Employment Opportunity Library Assistant – Summer Reading Club (SRC)

Hours: 30 hours per week

Wage: \$19.73 per hour

Posted: April 8, 2022 **Competition Closing Date:** April 27, 2022 at 5 p.m.

Start date: May 24, 2022 **End date:** August 27, 2022

To qualify for the position, applicants must:

- be available to work 6-hour daytime shifts (weekdays and Saturdays)
- be between 15 and 30 years of age
- have been registered as a full-time student in the previous academic year and intend to return to school on a full-time basis in the next academic year
- a minimum of 1 year post-secondary education is preferred

Responsibilities:

Under the supervision and direction of the Library Assistant II: Children's & Youth Services and the Director, the Library Services Assistant will be responsible for the following tasks and responsibilities:

- Develop, plan, promote and deliver programs following the provincial Summer Reading Club theme.
- Decorate the children's area following the provincial Summer Reading Club theme.
- Promote and assist with teen programming.
- Maintain statistical records and write a final report.

For a full job description, visit our website <http://smithers.bc.libraries.coop/explore/about-us/library-information/job-opportunities/> .

To Apply:

Submit your résumé along with a cover letter outlining how your qualifications match the requirements of the position and the names of three references by email or in person to Wendy Wright, Library Director director@smitherslibrary.ca .

The Smithers Public Library is committed to creating a diverse workplace to represent the population we serve and to better meet the needs of our community. All qualified candidates are encouraged to apply.

We thank all applicants; however, only those selected for an interview will be contacted.