

Smithers Public Library Board Minutes

Wednesday, November 17, 2021, 7 p.m., at the Library

Item	Responsible	Action
Call to Order 7:03 pm	Wally	Present: Wally Bergen, Bruce Hutchinson, Jim Pojar, Christine Tessier, John Buikema, Sandy MacDonell, Wendy Wright Regrets: Charmaine O’Coffey, Dan Mesec
Acknowledgement of Territory	Wendy	
Adopt Agenda	Wally	JP Motion: To adopt the agenda with additions Seconded: CT Carried
Adopt Consent Agenda	Wally	SM Motion: To adopt the minutes of the October 20, 2021 regular meeting. Seconded: BH Carried
Correspondence		None
Trustee Farewell and New Appointment	Wally	Bruce Hutchinson is leaving after 8 consecutive years of service. The Board expressed their appreciation of Bruce’s significant time investment and dedication to our community’s public library. Diana Cullen has been appointed to the Library Board effective December 2021.
Business Arising from Minutes		
COVID-19 Review	Wally/Wendy	Examine local COVID-19 case rate to determine appropriate library service delivery model. No change recommended at this time.
Strategic Plan	Wally/Wendy	Edel Toner-Rogala will be engaged to facilitate a March or April 2022 strategic planning session. All staff will be invited to participate. The session will be held on a Saturday in the library, which will be closed to the public that day.
2022 Budget	Wally/Bruce/Wendy	Review draft 2022 budget CT Motion: To approve the 2022 budget as presented. Seconded: JP Carried
New Business		
Treasurer’s Report	Bruce	BH Motion: To accept the November 2021 Treasurer’s Report. Seconded: AM Carried
Library Report	Wendy	CT Motion: To accept the November 2021 Director’s Report. Seconded: JB Carried
Northwest Library Federation Report	Christine	The NWLF Board met once in the past month. The Federation’s balance is approximately \$10,000. Prince Rupert will be the location for our 2022 fall conference. The Terrace Public Library is doing online cooking classes and lending out cake pans. The Hazelton Public Library has a volunteer-run drop box at a seniors’ center with a rotating weekly selection of reading materials.

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Friends of the Library Report	Wally	The Friends continue to successfully canvass local businesses for funds for the library. Robi McKnight, Chair of the Friends, raised a \$1000 donation for books for all ages about Nature & the Environment from a generous community-minded local business. Due to Covid, the Friends are missing their usual revenue from book sales.
Veterans' Park Round Table & Official Community Plan	Wendy	The library has been invited to meetings to provide input on the homeless encampment in Veterans' Peace Park and on Smithers's Official Community Plan (OCP). Wendy will participate in the Park meetings and Wally will attend the OCP meetings.
Building Committee	Wally	Since the Town's applications for large federal-provincial grants have been unsuccessful, thought is being given to ways to make the project more appealing to potential funders.
Advocacy	Wally	Report on meeting with MLA Cullen. Our MLA offered to help advocate for the new building project when we apply for government grant funding and offered his office's assistance in sourcing grants.
Replacement Library Cards	Wendy	Discussion re: \$2 fee for replacement cards JB Motion: To replace lost or damaged library cards free of charge. Seconded: WB Carried
Adjournment 8:10 pm	Wally	
Next Meeting	Wally	Wednesday, December 15 at the Library