

Smithers Public Library Board Minutes  
 Wednesday, May 19, 2021, 7 p.m., via Zoom

Item	Responsible	Action
<b>Call to Order</b> 7:02 p.m.	Wally	<b>Present:</b> Wally Bergen, Bruce Hutchinson, Charmaine O’Coffey, Christine Tessier, Jim Pojar, Sandy MacDonell, Wendy Wright <b>Regrets:</b> John Buikema, Dan Mesec
<b>Acknowledgement of Territory</b>	Wendy	
<b>Adopt Agenda</b>	Wally	<b>CO Motion:</b> To adopt the agenda with additions <b>Seconded: JP Carried</b>
<b>Adopt Consent Agenda</b>	Wally	<b>CT Motion:</b> To adopt the minutes of the April 21, 2021 regular meeting with corrections. <b>Seconded: BH Carried</b>
<b>Correspondence</b>		None
<b>Business Arising from Minutes</b>		
Audited 2020 Financial Statements	Wally	Draft audited financial statements for December 31, 2020 prepared by Steve Kietzmann for Carlyle Shepherd & Co. were signed by the Board Chair and the Library Director.
SOFI	Wally/Wendy	The Town of Smithers has submitted the library’s Statement of Financial Information on our behalf.
COVID-19 Closure Review	Wally	Examine local COVID-19 case rate to determine appropriate library service delivery model.  <b>CT Motion:</b> The Board approves reopening the library building to the public by June 7 on the condition that Dr. Bonnie Henry’s messaging following the May long weekend points towards restrictions being eased. <b>Seconded: WB Carried</b>  <b>SM Motion:</b> To serve non-masked patrons over the age of 12 via Takeout service upon reopening the building to the public. <b>Seconded: BH Carried</b>
<b>New Business</b>		
2021 Treasurer’s Report	Bruce	<b>CO Motion:</b> To accept the May 2021 Treasurer’s Report. <b>Seconded: JP Carried</b>
Library Report	Wendy	<b>SM Motion:</b> To accept the May 2021 Director’s Report. <b>Seconded: JP Carried</b>
Northwest Library Federation Report	Christine	Christine attended the AGM. The Director’s hours have been reduced due to her splitting her time between two jobs which has freed up some money

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Friends of the Library Report	Wally	<p>for other projects. Funds will be put towards a summer student to assist with Federation-wide Summer Reading Club activities and the NWLF will cover the fee for frontline staff training on de-escalating patron conflict. The BC Libraries Co-op encourages libraries to use the digital grant that is available or the funds will be reallocated.</p> <p>The BVCU made a generous \$500 donation towards the purchase of new fiction. Robi McKnight has set up an account in the Friends' name at the Bottle Depot.</p>
<b>Adjournment</b>	8:00 p.m.	Wally
<b>Next Meeting</b>	Wally	Wednesday, June 16, 2021 via Zoom

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