

Smithers Public Library Board Minutes

-Wednesday, October 21, 2020, 7 p.m., via Zoom

Item	Responsible	Action
<b>Call to Order</b>	Wally	<b>Present:</b> Wally Bergen, Kay Mackenzie, Jim Pojar, Dan Mesec, Bruce Hutchinson, John Buikema, Wendy Wright <b>Regrets:</b> Jennifer Wickham, Paul Parry, Bernice Szydlik
<b>Acknowledgement of Territory</b>		
<b>Adopt Agenda</b>	Wally	<b>JB Motion:</b> To adopt the agenda without additions <b>Seconded: BH Carried</b>
<b>Adopt Consent Agenda</b>	Wally	<b>JB Motion:</b> To adopt the minutes of the August 19, 2020 regular meeting without corrections: <b>Seconded: BH Carried</b>
<b>Correspondence</b>		Funding request package from the Town of Smithers; Letter of endorsement for new Library-Gallery Project grant application
<p><b>Business Arising from Minutes</b> Strategic Plan</p> <p>Endorsement of Library-Gallery Project</p> <p>BCLTA Workshop re: New Library</p>	<p>Wally</p> <p>Wally</p> <p>Wally</p>	<p>The Board approved the following Strategic Plan amendment, to be added to the existing Goal regarding Global Warming:</p> <p style="padding-left: 40px;"><b>1. Library staff will endeavor to examine current procedures and implement practices to operate in a climate-friendly manner.</b></p> <p>The Chair and Library Director drafted a letter for inclusion with the Town's grant application expressing the Board's commitment to the new Library-Gallery project.</p> <p>Representatives from the Library Board, staff and Art Gallery attended the webinar.</p>
<p><b>New Business</b> Trustee Terms</p> <p>Treasurer's Report</p>	<p>Wally</p> <p>Wally</p>	<p>Reminder: trustee reapplications are due to the Town of Smithers by Wed. Nov. 4, 2020.</p> <p><b>JB Motion:</b> To accept the October 2020 Treasurer's Report <b>Seconded: JP Carried</b></p> <p><b>JB Motion:</b> To remove former trustee Lorraine Doiron from the list of signers with the Bulkley Valley Credit Union. <b>Seconded: BH Carried</b></p> <p>Motion: To add trustee ___ to the list of signers with the Bulkley Valley Credit Union. <i>No trustees available at this time. Deferred</i></p>

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2021 Budget Request	Kay/Wendy/Wally	<i>until Nov. 2020 meeting</i> Develop 2021 Smithers/RDBN submission. Agreed to request financial assistance with anticipated COVID-19-related expenses in 2021 (increased sick pay, cleaning supplies and personal protective equipment).
Library Report	Wendy	Discussion re: new open hours. Previous late night openings saw very few patrons so those hours have been put towards a weekday morning opening instead plus 15 minutes more for front desk staff to perform opening and closing duties. <b>WB Motion:</b> To accept the Director's Report <b>Seconded: JB Carried</b>
Friends of the Library Report	Wally	Update
<b>Adjournment</b>	Wally	8:15 p.m.
<b>Next Meeting</b>	Wally	Wednesday, November 18, 2020 via Zoom