

Smithers Public Library Board Meeting Minutes

Wednesday, October 23, 2019, 7 p.m., at the Town of Smithers

| Item | Responsible | Action |
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| Call to Order 7:04 p.m. | Wally | Present: Wally Bergen, Kay Mackenzie, Lisa Feinberg, Bruce Hutchinson, Dan Mesec, John Buikema, Wendy Wright Regrets: Paul Parry, Margie Olmstead, Jennifer Wickham |
| Acknowledgement of Territory | Lisa | |
| Adopt Agenda | Wally | JB Motion: To adopt the agenda with/without additions Seconded: KM Carried |
| Adopt Consent Agenda | Wally | LF Motion: To adopt the minutes of the September 25, 2019 regular meeting Seconded: LD Carried |
| Correspondence | Wally | Letter from Town of Smithers re: 2020 funding request. Submission deadline 4:30 p.m. Friday, November 22, 2019; Board presentation to Council 6:30 p.m. Tuesday, December 3, 2019. |
| Business Arising from Minutes 2020 Municipal Funding Request | Wally/Bruce | Discussed specific requests. Bruce, Wally and Wendy will draft a request letter to including the various ask possibilities for the Board to consider at the next Board meeting. |
| Truth & Reconciliation Training | Lisa | Wendy will inform Board members of the time of Monique Gray-Smith professional development event. John, Kay, Wally and Wendy would like to attend. Wendy will connect with Diana Cullen in the new year to inquire re: training options and cost. The Board recommends asking the Witsuwit'en community for training suggestions. |
| New Library-Gallery Project | Wally/John | The local business community will be approached after we hear of the government's decision regarding the federal/provincial grant. |
| Descriptions of Trustee Responsibilities | Lisa | JB Motion: To adopt the revised draft Public Relations Committee description to be incorporated into our policy manual. Seconded: KM Carried |
| Internet Acceptable Use Policy | Lisa | DM Motion: To adopt the draft revised policy Seconded: JB Carried |
| Strategic Plan: Climate Crisis | Wally | Trustee suggestions for incorporation into strategic plan. Suggested that the Board add a strategic priority regarding the climate crisis. Wally will attend the next staff meeting to discuss the idea. Wally, Kay and Wendy will meet to draft the goal for Board review. |
| December Holiday Schedule | Wendy | The library will close on Christmas Eve and New Year's Eve. |
| BCLTA Board Training in Smithers | Wally | Saturday, October 26 from 9 a.m.-4 p.m. at the Town of Smithers |
| Library Director Appraisal | Wally | Wally and Kay will conduct Wendy's performance review within the next month. |

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| New Business | | |
| Treasurer's Report | Wally/Wendy | DM Motion: To accept the October 2019 Treasurer's Report Seconded: BH Carried |
| Friends of the Library Report | Lorraine | The Book Sale is coming up November 15 and 16. Lots of donations are coming in. Kay, John and Bruce can assist with the sale. |
| NWLF Report | Kay | The strategic planning session was fruitful and optimistic. |
| Library Report | Wendy | Wendy will explore the possibility of extending the Repair Café series. The Garbage Gang kids held another bottle drive, collecting \$187 towards the new Library-Gallery. WB Motion: To accept the Director's Report Seconded: LD Carried |
| Adjournment | Wally 8:45 p.m. | |
| Next Meeting | Wally | Wednesday, November 20, 2019 at the Library |