

Smithers Public Library Board Meeting Minutes  
 Wednesday, January 16, 2019, 7 p.m., at the Library

Item	Responsible	Action
<b>Call to Order</b> 7:05 p.m.	Wally	<b>Present:</b> Lisa Feinberg, Kay Mackenzie, Lorraine Doiron, Wally Bergen, John Buikema, Margie Olmstead, Bruce Hutchinson, Paul Parry <b>Regrets:</b> Dan Mesec, Jennifer Wickham, Matthew Monkman
<b>Acknowledgement of Territory</b>	Lisa	
<b>Election of Chair</b>	Wendy	Wally Bergen re-elected as Chair
<b>Adopt Agenda</b>	Wally	<b>LF Motion:</b> To adopt agenda with additions: Librarians of the North; Teen schedule for program delivery; Discussion of officer descriptions <b>Seconded: PP Carried</b>
<b>Election of Officers</b>	Wally	<b>JB: Motion:</b> To accept the nominations for the Library Board positions <b>Seconded: KM Carried</b>  <b>Positions:</b> <b>Chair</b> – Wally Bergen <b>Vice-Chair</b> – Kay Mackenzie <b>Treasurer</b> – Bruce Hutchinson <b>Policy Committee</b> – Lisa Feinberg <b>Public Relations Committee</b> – Dan Mesec <b>Friends of the Library Liaison</b> – Lorraine Doiron <b>Fundraising Committee</b> – Paul Parry, Wally Bergen <b>Northwest Library Federation (NWLFF) Representative</b> – Kay Mackenzie <b>Building Committee</b> – Jennifer Wickham, Margie Olmstead, Dan Mesec, Kay Mackenzie, Lorraine Doiron, Paul Parry, Wally Bergen, Bruce Hutchinson
<b>Adopt Consent Agenda</b>	Wally	<b>JB Motion:</b> To adopt the amended minutes of the November 21, 2018 regular meeting <b>Seconded: KM Carried</b> <b>JB Motion:</b> To adopt the minutes of the December 16, 2018 regular meeting <b>Seconded: BH Carried</b>
<b>Correspondence</b>	Wally	None
<b>Business Arising from Minutes</b>		
Welcoming of New Board Members	Wally	Welcome to new Trustees Jennifer Wickham and Margie Olmstead
New Library-Gallery Project	Wally/Paul/Wendy	Fundraising is going well. Significant potential contributions are in process or under consideration.
2019 Budget Proposal	John	Council has met to deliberate the 2019 capital budget but has not yet discussed the operating budget.
Fine-free Update	Wendy	The fine-free policy is newly in place. Patrons are surprised and delighted. The policy will be widely promoted in tandem with Family Literacy Week January 21-26.
BCLTA Proud Trustee Article	Lisa	Lisa submitted an excellent article about how the Board's values manifest in the library.

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<b>New Business</b>		
Discussion of Officer Descriptions	Bruce	Board members will send Lisa brief descriptions of their positions' responsibilities to be drafted into job descriptions for the edification of new Board members.
Treasurer's Report	Bruce/Wendy	<b>JB Motion:</b> To accept the January 2018 Treasurer's Report <b>Seconded: MO Carried</b>
Friends of the Library Report	Lorraine	The Friends are continuing to collect books until there is a wide enough variety to hold another sale. The cost of holding a sale is \$500.
NWLF Report	Kay	Nothing to report.
Library Report	Wendy	The Director will participate in a May 2019 BCLA conference panel to share how our Summer Reading Club serves and collaborates with First Nations.  <b>MO Motion:</b> To accept the Director's Report <b>Seconded: PP Carried</b>
Young Adult Event	Wendy/Wally	Explored possibilities for holding a high-interest young adult event. Cosplay is an option.
Librarians of the North	Wally	The Director was interviewed for the Northwest Territories Library Association's blog.
Teen Schedule for Program Delivery	Wally	Sandra has prudently managed to stretch SD54's 2018 donation towards teen programming into October 2019.
<b>Adjournment</b>	Wally	8:40 p.m.
<b>Next Meeting</b>	Wally	Wednesday, February 20, 2019