

## Smithers Public Library Board Minutes

Wednesday, October 17, 2018, 7 p.m., at the library

Item	Responsible	Action
<b>Call to Order</b> 7 p.m.	Wally	<b>Present:</b> Wally Bergen, Kay Mackenzie, Lisa Feinberg, Lorraine Doiron, John Buikema, Bruce Hutchinson, Paul Parry, Wendy Wright <b>Regrets:</b> Frank Wray
<b>Adopt Agenda</b>	Wally	<b>LM Motion:</b> To adopt agenda with the additions of Town of Smithers delegation and NWLF update <b>Seconded:</b> JB <b>Carried</b>
<b>Adopt Consent Agenda</b>	Wally	<b>PP Motion:</b> To adopt the following items: Minutes of September 19, 2018 regular meeting with the correction of a typo in the FOL report <b>Seconded:</b> Bruce <b>Carried</b>
<b>Correspondence</b>	Wally	Letter from Town of Smithers re: 2019 funding request
<b>Delegation from Town of Smithers</b>	Mayor Taylor Bachrach, Councillor Gladys Atrill	Discussed strategies around new library/gallery building project funding, creating a fact sheet, and marketing.
<b>Business Arising From Minutes</b>		
Policy Review	Wendy	Updated Policy Manual has been posted on website.
<b>New Business</b>		
Number of Board Members	Wally	The Library Board is able to have eight trustees plus the Town Council Liaison.
Naloxone	Wendy	<b>LF Motion:</b> The Board agrees in principal to enable staff on a voluntary basis to administer Naloxone and to create a policy to guide staff in so doing. <b>BH Carried</b>
2019 Budget & Funding Request	Wally/John/Wendy	The Library's 2019 funding request is due by November 23, 2018.
<b>Reports:</b>		
Treasurer's Report	John	Overspent 2018's sick leave budget. The Board will ask Council in late November or early December for permission to draw on our surplus funds to cover the shortfall. WW will check w/bookkeeper re: balance sheet incongruities. WW will submit NWLF receipts for reimbursement.

Friends of the Library Report	Lorraine	<b>WB Motion:</b> To accept the Treasurer's Report as presented with the clarifications listed above <b>Seconded: KM Carried</b>
Library Report	Wendy	Book sale coming up at the Legion. Lots of books to be sold. <b>JB Motion:</b> To accept the Library Report <b>Seconded: LF Carried</b>
<b>Adjournment</b> 8:30 p.m.	Wally	
<b><i>In Camera</i></b>	Wally	
<b>Next Meeting</b>	Wally	Extraordinary meeting re: new building Monday, October 29, 2018. Regular meeting Wednesday, November 17, 2018