

Smithers Public Library Board Minutes

Wednesday, March 21, 2018, 7 p.m., at the library

Item	Responsible	Action
Call to Order 7:29 p.m.	Wally	Present: Wally Bergen, Lisa Feinberg, Lorraine Doiron, Kay Mackenzie, John Buikema, Wendy Wright Regrets: Frank Wray, Paul Parry, Bruce Hutchinson, Darcy Repen
Adopt Agenda	Wally	KM Motion: To adopt agenda with/out additions Seconded: LF Carried N.B.: As some trustees were unable to stay for the entire meeting, all but three items were deferred to the April 2018 meeting.
Adopt Consent Agenda	Wally	JB Motion: To adopt the following items: Minutes of February 21, 2018 regular meeting Seconded: LD Carried
Correspondence	Wally	Letter re: 2018 funding request from Town of Smithers & RDBN
Business Arising from Minutes		
Strategic Planning -- DONE	Wally	Comments from staff were considered and draft responses developed to relay at April staff meeting. WW will report back at May Board meeting.
2018 Budget Request DEFERRED	Wally/John/Wendy	Letter indicating approved 2018 budget
Circulation Stats: Accuracy DEFERRED	Wendy	Ongoing monitoring -
New Library Building DEFERRED	Frank	Progress report
Policy DEFERRED	Wendy	SPL policies changed to align with Libraries Act
New Business		
NWLF DEFERRED	Kay	Update
Project cost threshold for issuing RFPs DEFERRED	Wally/Wendy	Ongoing
Safety Measures for Tech Kits DEFERRED	Wendy	Implementation underway
Employment Equity Program: Annual Review -- DONE	Wendy	One-year review as stipulated. WB Motion: To renew the EEP for another year Seconded: LF Carried (4 in favour, 1 abstention)

Reports: Treasurer's Report -- DONE	John	The Treasurer's Report was presented but questions remained about the 2017 surplus and accumulated surplus from previous years.
Friends of the Library Report DEFERRED	Lorraine/Wally	WB Motion: To DEFER the Treasurer's Report for further analysis to determine our final surplus Seconded: LD Carried Funding requests sent
Librarian's Report DEFERRED	Wendy	
<i>In Camera 7:05-7:28 p.m.</i>	Wally	
Adjournment 8:25 p.m.	Wally	
Next Meeting	Wally	Wednesday, April 18, 2018