

# Smithers Public Library Board Minutes

Wednesday, March 22, 2017, 7 p.m., Town of Smithers Offices

| Item  | Responsible         | Action   |
|---|---------------------|--|
| <b>Call to Order</b>                          | Wally               | <b>Present:</b> Wally Bergen, Mark Crisp, Lorraine Doiron, Kay Mackenzie, Bruce Hutchinson, Paul Parry, Frank Wray, Darcy Repen, Wendy Wright<br><b>Regrets:</b> John Buikema  |
| <b>Adopt Agenda</b>                           | Wally               | <b>KM Motion:</b> To adopt agenda with the addition of the item "BCLTA Conference" <b>Seconded: MC Carried</b>   |
| <b>Adopt Consent Agenda</b>                   | Wally               | <b>LD Motion:</b> To adopt the following items: Minutes of February 15, 2017 regular meeting <b>Seconded: PP Carried</b>   |
| <b>Correspondence</b>                         |                     |  |
| <b>Business Arising From Minutes</b>          |                     |  |
| EEP   | Mark/Wendy          | Update   |
| NWLFF   | Kay/Wally           | The library is partnering with the Northwest Library Federation, the Hazelton Public library, Smithers Secondary School, and the BV Museum to bring Gwynne Dyer to the Della Herman Theatre in fall 2017. Board suggests a donation jar for each funder at the door (free admission).  |
| BV Arts & Culture Centre Partner Facilitation | Wally/Paul/Lorraine | On March 21 the Town of Smithers, RDBN, and Telkwa met to discuss the proposed Centre. All parties agreed to participate in the planning process. Wally and Lorraine met with the consultant from PUBLIC and presented the circulated building expectations document. The consultant indicated that they found the document to be very useful.<br><b>KM Motion:</b> To endorse the Building Expectations document with the addition of space needs for preschoolers through seniors. <b>Seconded: PP Carried</b> |
| 2017 Budget                                   | Wally/Mark/Frank    | Letter from Town of Smithers re: 2017 Funding  |
| <b>New Business</b>                           |                     |  |
| BCLTA Conference                              | Wally               | To be held in Vancouver April 21 & 22, 2017. Mark might be able to attend and will confirm with Wendy before the March 28 deadline.  |
| Auditor's Report for 2016                     | Wally/Wendy         | Update   |
| <b>Reports:</b>                               |                     |  |
| Treasurer's Report                            | Mark                | Discussion: changes in financial responsibility for building maintenance; adoption of supplier shelf-ready program for some cataloguing and processing to reduce materials backlog and manage increased staff workload.<br><b>PP Motion:</b> To accept the Treasurer's Report<br><b>Seconded: BH Carried</b>   |
| Friends of the Library Report                 | Lorraine/Paul       | Fundraising: SRC student, RBC  |

|                     |       |  |
|---------------------|-------|--|
| Librarian's Report  | Wendy | <b>MC Motion:</b> To accept the Librarian's Report<br><b>Seconded: LD Carried</b>    |
| <b>Next Meeting</b> |       | <b><i>Wednesday, May 17, 2017</i></b> at the library (cannot form a quorum in April) |
| <b>Adjournment</b>  | Wally | 8:57 p.m.  |