

Smithers Public Library Board Informational Meeting Minutes

Wednesday, October 19, 2016, 7 p.m., Smithers Public Library

Item	Responsible	Action
Call to Order	Wally	<p>Present: Wally Bergen, Kay Mackenzie, Darcy Repen, Wendy Wright, Lorraine Doiron, Paul Parry</p> <p>Regrets: Corry Tremblay, Mark Crisp, Bruce Hutchinson, Frank Wray</p> <p>Guest: Jesse Hiemstra</p>
Adopt Agenda	Wally	Motion: To adopt agenda with addition Seconded: Carried
Adopt Consent Agenda	Wally	Motion: To adopt the following items: Minutes of June 15, 2016 meeting Seconded:
Correspondence		Letter from Town of Smithers appointing trustees (Wally, Lorraine, Mark and Paul); NWLF letter to Stewart; Letter from Canada Summer Jobs; Letter from Town of Smithers re: park bench; TOS ad for another board member; Board Chairs letter to staff and volunteers re: summer programs
<p>Business Arising From Minutes TOP Training</p> <p>BC Culture Days; Generosity Network</p>	<p>Kay</p> <p>Wendy</p>	<p>Kay discovered at TOP training that PGPL offers a Discovery Pass. Wendy will investigate the possibility of a Smithers pool/skate pass, perhaps including concerts, plays, and hockey games. Bruce will ask the Chamber of Commerce about having board members' photos taken for the library's website. Trustees will submit a brief bio to Wendy stating what motivated them to join the library board.</p> <p>Oct. 19/16: The board and director will follow up on these tasks. Wendy has ascertained some local interest in the concept of a Discovery Pass and is awaiting more details from the Prince George Public Library. Wendy will forward Wally's sample bio to the rest of the trustees as an example.</p> <p>Update on outcomes</p>
<p>New Business 2017 Budget Request</p> <p>NWLF</p> <p>Book recommendation: "Expect More"</p> <p><i>In Camera</i> Discussion</p>	<p>Wendy</p> <p>Kay/Wendy</p> <p>Wendy</p> <p>Wendy</p>	<p>Submission date to the Town of Smithers and Regional District is Wednesday, November 30, 2016.</p> <p>Oct. 19/16: The Board Chairs, Treasurer, and Library Director will meet to draft the 2017 budget proposal.</p> <p>Verbal update.</p> <p>Oct. 19/16: Last week's conference, Interlibrary Connect expansion.</p> <p>Recommended reading for board members</p> <p>Oct. 19/16: Circulate book to board members starting with Paul.</p> <p>Tabled until the next board meeting.</p>

Multipurpose Building Partner Facilitation	Wally	<p>Potential discussion regarding roles and responsibilities of partners</p> <p><i>Who will the partners be? What sort of building configuration? How much space is needed? What about shared spaces? Fundraising and the cost of operations should also be considered. Groups should begin thinking about these questions so that they are ready when the time comes. The Friends of the Library would like to get the discussion started with the other interested partners. The new Rural Dividend Fund may be a source for funds to develop blueprints for new buildings, with increased funding for applicants who are partnering with others. The grant might also be used to hire a professional facilitator to speak to all of the groups to get a plan started. Wendy will send out the funding link to the Board. The Friends will consult Councilor Gladys Atrill about contacting the other groups and beginning the discussion.</i></p>
Proposed 2017 Budget	Wally/Mark	2017 proposed budget to be submitted to the Town of Smithers by Nov. 30. Present and discuss scenarios
Dalhousie University Board Self-evaluation Questionnaire	Wally	
Reports: Treasurer's Report	Mark	<p>Motion: To accept the Treasurer's Report Seconded:</p> <p><i>Oct. 19/16: Suggestion -- Create a Subscription Drive, asking businesses and community members to sponsor targeted magazine subscriptions.</i></p>
Friends of the Library Report	Lorraine	<p><i>Oct. 19/16: Corry and Harvey Tremblay donated \$500 to the Friends, raised at Corry's birthday party as a fundraiser for the Library.</i></p> <p><i>The Book Sale will be held at the Legion on October 4 and 5, from 11-6 on the Friday and 11-4 on the Saturday. There are hundreds of boxes of books to be put in the sale. The Friends will discuss possible storage options. The Friends will review their constitution for compliancy in November.</i></p> <p><i>Update on Book Sale.</i></p>
Librarian's Report	Wendy	<p>Motion: To accept the Librarian's Report Seconded:</p> <p><i>Oct. 19/16: Discussed plan for community reconciliation event.</i></p>
Next Meeting		Wednesday, November 16 at 7 p.m.
Adjournment		9:29 p.m.