

Smithers Public Library Board Minutes

Wednesday, March 30, 2016, 7 p.m., Smithers Public Library

Item	Responsible	Action
Call to Order 7 p.m. <i>N.B.: No quorum March 16; meeting postponed until tonight</i>	Wally	Present: Wally Bergen, Frank Wray, Kay Mackenzie, Mark Crisp, Lorraine Doiron, Wendy Wright, Mark Fisher Regrets: Corry Tremblay, Bruce Hutchinson, Darcy Repen
Adopt Agenda	Wally	Motion: To adopt agenda with additions: New service Evaluation Moved: MC Seconded: KM Carried
Adopt Consent Agenda	Wally	Motion: To adopt the following items: Minutes of Feb. 17, 2016 meeting Moved: LD Seconded: KM Carried
Correspondence		Email from Elma Hamming, Town of Smithers
Business Arising from Minutes		
Safety & Security	Wally/Wendy	Opened with a progress report. Thoughtful and considerate discussion regarding developing a patron Code of Conduct. The Board has reviewed but not yet endorsed the draft Staff Relations report written by Wally and Corry. At this time, the Board will follow the recommendation of the draft Staff Relations report; the director and staff will develop a draft patron Code of Conduct for the board to consider in the future.
Policy Review (cont'd)	Bruce/Wendy/Wally	SPL Policy recommended revisions #5, 6 & 14; Patron code of conduct: Social media policy. DISCUSSION POSTPONED UNTIL APRIL MEETING WHEN BRUCE IS PRESENT.
Strategic Plan Review	Wally	Our progress has been summarised and reviewed. Wendy will circulate it to the staff.
Reports:		
Librarian's Report	Wendy	Motion: To accept the Librarian's Report Moved: LD Seconded: MC Carried
Treasurer's Report	Wally	Motion: To accept the Treasurer's Report (ADD Friends flow-though Town of Smithers") -- Done Moved: KM Seconded: LD Carried
New Business		
Staff Relations Interviews	Wally/Corry	Update. Staff will review the draft summary document and comment by April 18. Board will review staff comments at April board meeting.
Chamber of Commerce BV Service Directory	Bruce	SPL is listed in the online directory.
Friends of the Library Report	Lorraine	Bookmark contest at the Fall Fair. Theme is "Go Hog Wild". SPL needs to give invoices for everything to the FOL for

NWLF AGM	Wally	reimbursement through the Town; the FOL must not purchase things for the library themselves. The FOL Trade Show display is ready. Teleconference Sat. April 9 at 2 p.m.; Training funds available.
Business Cards	Wendy	Postponed until Bruce is back in town for the April meeting. Approved
Vacation Request	Wendy	May 18-20
Minerals North	Wally	Wally will circulate a draft document to the board for review at the next board meeting
New Service Evaluation	Wally	
Next Meeting		Wednesday, April 20, 2016, 7 p.m. at the library (Corry chair, Wally away, Mark Fisher away)
Adjournment		8:28 p.m.