

Smithers Public Library Board Minutes

Wednesday, Feb. 17, 2016, 7 p.m., Smithers Public Library

Item	Responsible	Action
Call to Order	Corry	Present: Corry Tremblay, Wally Bergen, Bruce Hutchinson, Lorraine Doiron, Frank Wray, Kay Mackenzie, Mark Crisp, Darcy Repen, Wendy Wright Regrets:
Adopt Agenda	Corry	Motion: To adopt agenda without additions Moved: Bruce Seconded: Lorraine Carried
Adopt Consent Agenda	Wally	Motion to adopt the following items: Jan. 20, 2016 meeting Moved: Wally Seconded: Mark Carried
Correspondence		Email from Councillor Gladys Atrill; Letter from Gail Currie Motion: To approve the letter as drafted by the board including a minor revision. Moved: Frank Seconded: Kay Carried
Business Arising from Minutes		
BCLTA AGM TOP Training	Wendy	TOP training will be available on Friday, May 13 at the BCLTA conference and AGM in Richmond. There are also two half-hour training videos on BCLTA's website. Wendy will register Wally for the BCLTA conference.
Trade Show	Wally	The Friends and the library will share a double booth. The Friends' display will focus on recruiting Friends and promoting the proposed multi-purpose building. Lorraine will attend but not Wally.
Safety & Security	Corry/Wendy	Motion: For Wendy W. to proceed with plan for moving iPads to a more visible location and building more shelving in the Children's Room after acquiring two quotes as long as the cost will be under \$1,500.00. Moved: Wally Seconded: Frank Carried Wally, Corry and Wendy will meet re: staff concerns.
Cultural Centre	Wally	The Town of Smithers has dedicated \$40,000 for initiating the consultation process. The recent airport grant will not jeopardize the cultural centre's consultation progress but may slow down the process a bit due to Town staff working on the airport.
Policy Review (cont'd)	Bruce/Wendy	To be continued at next meeting. Bruce and Wendy will reword recommendation #5 for approval. Need to review #6, #14, and draft social media policy at March meeting.
Strategic Plan Review	Corry/Wally	The board and staff have made excellent progress towards our goals. Wally and Wendy will record the progress we've made and circulate the annotated Plan.

Reports:		
Librarian's Report	Wendy	Motion: To accept the Librarian's Report Moved: Bruce Seconded: Frank Carried
Treasurer's Report	Wally	Motion: To accept the Treasurer's Report Moved: Frank Seconded: Mark Carried
New Business		
Chamber of Commerce BV Service Directory	Lorraine/Wally	Bruce will speak to the Chamber of Commerce about including the library in the service directory.
Friends of the Library Report	Lorraine	The Friends are preparing for their AGM in early March and the Trade Show in May. A Books for Babies recipient and Public Health nurse will visit for a photo op to aid in fundraising and Friends recruitment.
Business Cards	Wendy	Wendy will circulate an order form to trustees. The Co-chairs will suggest what to put on the back and ask for board input via email.
Next Meeting		Wednesday, March 16, 2016, 7 p.m. at the library
Adjournment		9:05 p.m.