

Smithers Public Library Board Meeting Minutes

7 pm, Wednesday, February 18, 2015

Item	Responsible	Action
Call to Order	Wally	Present: Wally Bergen, Lorraine Doiron, Margie Olmstead, Frank Wray, Wendy Wright, Diane Cromer Regrets: Corry Tremblay, Bruce Hutchinson, Darcy Repen
Adopt Agenda	Wally	Motion to adopt agenda without additions: Moved: Frank Seconded: Margie Carried
Adopt Consent Agenda	Wally	Motion to adopt the following items: Minutes of January 21, 2015 regular meeting; Letter to Town of Smithers re: Community Needs Assessment Moved: Margie Seconded: Frank Carried
Correspondence	Wally	
Business Arising from Minutes		
2015 Proposed General Budget: Response from Town Council via letter from Leslie Ford	Wendy	Frank says that SPL had an average of 6% increases over past few years, and there were a lot of community asks, this year, so the Town gave the Board \$5,000 and will let the trustees decide how to spend it. Motion: That the \$5,000 that was allocated from the TOS for other initiatives be dedicated to extending the computer tutor position. Moved: Wally Seconded: Margie Carried
Mission/Vision/Strategic Plan	Wally	There is a two-step approval process because the Board wants to be inclusive. The Board will review it and Wendy will present it to the staff for feedback before the Board votes on it at their March meeting. Wendy communicated staff feedback on the new Mission and Vision statements. The Board has reviewed the Mission/Vision statement and has a comfort level with it. Wendy will ask the staff if they have any more feedback for the Board before trustees vote on it at their March meeting. Strategic Plan: A Town of Smithers Community Needs Assessment will not happen; instead, Councillors Frank Wray and Greg Brown will go out to interested groups with questions (starting next week and through March). The meetings won't necessarily be about the next civic project. Therefore, the Community Needs Assessment as an Action in

North Coast Library Federation (NCLF)	Wendy	<p>SPL's SP should be removed, but all the tasks under that heading are still valid.</p> <p>The Community Needs Assessment action will be changed to read: "Promote a new or alternate library to better serve the residents of the Bulkley Valley."</p> <p>The order of the two tasks Find Viable Groups (currently first) and Strike a Marketing Committee (currently second) will be switched.</p> <p>Lorraine suggests we do a survey, in person at the library.</p> <p>The NCLF's Library Directors Advisory Group (LDAG) & the NCLF Board will meet in Smithers Saturday, April 18 to work on strategic planning. The Dean of Northwest Community College will decide whether to resume the shipping arrangement that ended in November (a cost-saver for Smithers PL). Training money will probably be used to send some staff members from each library to either Beyond Hope or BCLA. The directors are currently voting on a costume to share during August (for the BVX parade).</p>
Signing Authority	Wally	Wendy will take last month's minutes in to the BV Credit Union now that they have been approved.
Reports: Librarian's Report	Wendy	Presented Librarian's Report.
Treasurer's Report	Wendy	Presented Treasurer's Report.
Digitization Committee	Lorraine	Black Press has confirmed that they will digitize the entire print run of the Smithers Interior News themselves, so the Digitization Committee has disbanded and is in the process of returning donations. Grant Harris has generously offered to pay the library's fee for as long as he is publisher. Thanks to the committee for all of their hard work over the past few years.
New Business		
Click2 Gala	Wally	Two years ago, the Friends of the Library made around \$700 through this event that empowers students by sharing their talent with their wider community and builds their confidence. It's happening again, with a March 9 gala here in the library at 7 p.m.
NW Trade Expo	Wendy, Wally & Lorraine	This May the library and the Friends of the Library will share a double booth instead of the usual single booth. We have reserved the same spot as last year, beside the Town in the old arena. The Friends have 3 themes for their half of the booth: Become a Friend; What We Do; and Give Us Your Ideas (re: new library). The show cannot accommodate the

Self-checkout	Wendy	<p>library offering free WiFi or a digital storytime, but is considering a Children's Area in which the library might be able to present a traditional storytime. Frank suggests bringing the iPads to show people that the library has more than just books.</p> <p>Wendy has cleared the self-checkout with the CUPE shop steward and given written notice to the staff. Motion: To proceed with implementation of the self-checkout system. Moved: Wally Seconded: Margie Carried</p>
Alternate Telkwa Rep	Wally	Wally or Corry will meet with Mayor Repen of Telkwa to discuss.
Building Committee/Terms of Reference	Wally	Wally will rework the document and present it at next month's meeting.
Next Meeting		Wednesday, March 18, 7pm at the Library
Adjournment	Wally	8:50