

Smithers Public Library
Minutes
Wednesday, March 19, 2014

| Item | Responsible | Action |
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| Call to Order | Corry | <p>Present: Barry Smith, Margie Olmstead, Corry Tremblay, John McDivitt, Vicki Alton, Paul Parry, Kathy Wilford, Phil Brienesse</p> <p>Regrets: Bruce Hutchinson, Charlie Northrup</p> <p>Guest: Lorraine Doiron-Friends of Smithers Library</p> |
| Adopt Agenda | Corry | <p>Motion to adopt agenda with/without additions:</p> <p>Moved: Paul Seconded: Margie</p> <p style="text-align: right;">Carried</p> |
| Adopt Consent Agenda | Corry | <p>Motion to adopt the following items: Minutes of February 19, 2014 regular meeting with changes</p> <p>Moved: Paul Seconded: Barry</p> <p style="text-align: right;">Carried</p> |
| Correspondence | Corry | Mother Goose letter to Town |
| <p>Business Arising from Minutes</p> <p>Board term extensions</p> <p>New library building & partnerships</p> | <p>Corry</p> <p>Paul/Vicki</p> | <p>Council approved extension of Board appointments to December 31, 2014 for Barry and Paul. Council approved extension of Board appointment for Corry to December 31, 2016.</p> <p>Questions: How long can a person be off before going back on board –from Library Act - ...<i>no member may serve for more than 8 consecutive years.</i> There is no mention of reappointment after a period away from the Library Board.</p> <p>Are non-residents eligible?- from Library Act –... <i>one from municipal council; the remainder from people who are residents or electors of the municipality</i> (includes town business owners) Need overlap for mentoring</p> <p>Committee (Paul, Vicki & Wally) active – working on a timeline. Delegation to Town Council this spring</p> |

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| NW Trade Expo | Margie | May 2 nd & 3 rd - Friends and Board working on display Overall theme is " <i>See yourself here</i> " and library theme is " <i>living room of the community</i> ". Margie working on library display with staff. Will involve Dungeons & Dragons, Scrabble, library couches and book prizes much like last year's very successful booth. Pecha Kucha presentation a possibility. |
| Reports: | | |
| Treasurer | Barry/Kathy | Term Deposits adjusted with no penalties to accurately reflect their purpose and amount Motion: Accept monthly report as presented Moved: Phil Seconded: Paul Carried |
| Librarian's Report | Kathy | Presented Librarian's Report. |
| Friends of the Library | Kathy | <u>AudioVisual funding</u> – still looking for \$1500-2000 <u>Hanging track system</u> for artwork display has been installed and invitations sent to local schools and homeschoolers <u>Friends Strategic Planning session</u> – report in progress <u>Digitization project</u> – Lorraine presented an information sheet; work towards a grant application to Irving K. Barber Foundation in September for first phase of project to digitize Interior News <u>Cemetary Records</u> – looking at putting a pdf of these on our website - Genealogical Society is compiling the information <u>Fall Fair</u> – contest details needed immediately <u>AGM</u> – May – TBA <u>Old Book sales</u> – looking at online sales for really old books |
| Recruitment of Library Director | Corry | Competition was successful. Successful candidate was Wendy Wright from Denman Island. She will be available to start on May 1, 2014. |
| Town Report | Phil | Council approved the Board request for enhanced lighting for the new Library wooden sign and for decorative lighting on the roof-line of the library. The request for pathway lighting from Main Street to Railway Avenue was put over for consideration in the 2015 Budget |
| New Business | | |

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| CUPE Contract negotiations | Kathy | Bargain dates are April 24 th & April 25 th . Barry and Bruce and Kathy will attend for the Board. (Paul is alternate) |
| Summer Student wages | Kathy | The Student wage is not equitable with similar Town positions. We will need to advertise for the Summer Reading Coordinator before contract talks. Motion: To raise the wage of the Summer Student to parity with Town Summer students up to \$4 maximum increase Moved: Paul Seconded: Barry Carried |
| New Bookkeeper | Kathy | Bookkeeper has resigned for family reasons. Last day will be March 28 th . Advertising to go out asap. |
| Transition planning for new Director | Corry/Kathy | There will be up to 45 hours available for training for staff to work with new Director |
| Libraries Branch | Kathy | Changes in structure within Ministry of Education and new ly named Libraries Branch (formerly Libraries & Literacy Branch) joins the Partner Relations Division |
| Next Meeting | | Wednesday, April 16, 7pm at Library |
| Adjournment | Chairperson | Meeting adjourned: 8:40 pm |