

Smithers Public Library  
Minutes  
Wednesday, April 16, 2014

Item	Responsible	Action
<b>Call to Order</b>	Margie	<p><b>Present:</b> Barry Smith, Margie Olmstead, John McDivitt, , Paul Parry, Kathy Wilford, Bruce Hutchinson</p> <p><b>Regrets:</b> Corry Tremblay, Charlie Northrup, Vicki Alton, Phil Brienesse (alternate Town)</p>
<b>Adopt Agenda</b>	Margie	<p><b>Motion</b> to adopt agenda without additions:</p> <p><b>Moved:</b> Bruce <b>Seconded:</b> Paul</p> <p style="text-align: right;"><b>Carried</b></p>
<b>Adopt Consent Agenda</b>	Margie	<p><b>Motion</b> to adopt the following items: Minutes of March 19, 2014 regular meeting</p> <p><b>Moved:</b> Paul <b>Seconded:</b> Barry</p> <p style="text-align: right;"><b>Carried</b></p>
<b>Correspondence</b>	Kathy	<p>Province of BC – Provincial Funding Grant letter of conveyance (email) Town of Smithers (3) – Library Board reappointments Sable Enterprises – Bookkeeper resignation letter</p>
<b>Business Arising from Minutes</b>		
New library building & partnerships	Paul	Committee working on a Gantt chart for project. Delegation to Town Council in June
NW Trade Expo	Margie	May 2 <sup>nd</sup> & 3 <sup>rd</sup> - Friends display is done and Margie & library staff are working on their display. New librarian will be there as well as Dungeons & Dragons group and Scrabble group. Pecha Kucha presentation still a possibility.
New library director	Margie/Kathy	Wendy will be in the library on May 1 <sup>st</sup> to begin work. Corry will meet with her that morning and staff are prepared to begin training.
CUPE Contract talks	Kathy/Barry/ Bruce	Scheduled for April 24 <sup>th</sup> & 25 <sup>th</sup> . Kathy will contact Union Rep to see if we can get Proposed Amendments before that meeting.

Summer Student	Kathy	Advertising for position closes on April 19 <sup>th</sup> .
Bookkeeper	Kathy	Interview set for Thursday, April 17 <sup>th</sup> .
<b>Reports:</b>		
Treasurer	Barry/Kathy	Recommendation to move funds from Chequing Account to Redeemable Term. Discussion on high PNG bill.  <b>Motion:</b> Accept monthly report as presented <b>Moved:</b> Paul <b>Seconded:</b> Bruce  <b>Carried</b>
Librarian's Report	Kathy	Presented Librarian's Report.
Friends of the Library	Kathy	<u>AudioVisual funding</u> – \$500 received from BV Credit Union; will pursue further funding options to finish project <u>Digitization project</u> – meeting May 7th <u>Fall Fair</u> – details of annual contest in Fall Fair prize booklet <u>AGM</u> – May 28th
<b>New Business</b>		
New Collective Agreement	Kathy	Bargain dates are April 24 <sup>th</sup> & April 25 <sup>th</sup> . Barry and Bruce and Kathy will attend for the Board. (Paul is alternate )
Summer Student wages	Kathy	The Student wage is not equitable with similar Town positions. We will need to advertise for the Summer Reading Coordinator before contract talks.  <b>Motion:</b> To raise the wage of the Summer Student to parity with Town Summer students up to \$4 maximum increase <b>Moved:</b> Paul <b>Seconded:</b> Barry  <b>Carried</b>
New Bookkeeper	Kathy	Bookkeeper has resigned for family reasons. Last day will be March 28 <sup>th</sup> . Advertising to go out asap.
Transition planning for new Director	Corry/Kathy	There will be up to 45 hours available for training for staff to work with new Director
Libraries Branch	Kathy	Changes in structure within Ministry of Education and new ly named Libraries Branch (formerly Libraries & Literacy Branch) joins the Partner Relations Division
<b>Next Meeting</b>		Wednesday, May 21, 7pm at Library
<b>Adjournment</b>	Chairperson	<b>Meeting adjourned:</b> 8:40 pm