

Smithers Public Library Board Meeting
Minutes

7 pm, Wednesday, October 15, 2014

Item	Responsible	Action
Call to Order	Corry	Present: Corry Tremblay, Paul Parry (delayed), Barry Smith (delayed), Charlie Northrup, Margie Olmstead, John McDivitt, Vicki Alton, Bruce Hutchinson Regrets:
Adopt Agenda	Corry	Motion to adopt agenda with/without additions: Moved: Margie Seconded: Vicki Carried
Adopt Consent Agenda	Corry	Motion to adopt the following items: Minutes of July 16, 2014 regular meeting and September 17, 2014 meeting Moved: Paul Seconded: Margie Carried
Correspondence Email from District of Taylor re: Community Library Training Program Letter of Resignation from Vicki Alton	Corry/Wendy Corry	CLTP, an affordable online training program for library staff, has been discontinued by the ministry of Education. CLTP courses were convenient and not too demanding for working staff to fit into their schedules. More costly and intensive online training options remain available: Library Technician diplomas from Langara College and the University of the Fraser Valley, and an online MLIS from the University of Alberta. Smithers Public Library will have to take increased costs into account when budgeting for supporting future staff training, considered on a case-by-case basis. Vicki Alton has submitted her resignation, effective December 2014. Corry thanked her on behalf of the Board for the time she has given to the library. It was also noted that Paul's eight-year term finishes in December 2014.
Business Arising from Minutes Computer Stats WorkSafeBC Policy Strategic Planning Session	Wendy Wendy Corry	Answering Barry's questions re: accuracy of computer usage stats, the WiFi numbers are estimated since our service provider's report gives us the number of unique users and daily average of users. Public Access Computers (PAC) stats are accurate (number of sessions per day). Between Sept. 1-Oct. 13, 37 people had to make reservations for computer time, while 28 left because all computers were in use. Staff training has been completed. Reviewed agenda for session. Facilitator requests participants bring a stone with a word or symbol representing what we value about the library. The Mayor and Councillor Briennesse will attend, as will Wally and Lorraine of the Friends; Vicki cannot, and John isn't certain whether he will.
Reports: Librarian's Report	Wendy	Charlie suggests Wendy ask Telkwa Council if they would like her monthly report sent for inclusion in their meeting. Corry suggests having a Family Hour in the library where noise is clearly welcomed and patrons wanting quiet can plan their visit accordingly. Charlie suggests the library provide a socialization space or program for

Treasurer's Report	Wendy	homeschooling families (approx.. 10 families/30 children) who used municipal parks during the summer and are seeking a gathering place during the winter. Charlie passed along their contact information to Wendy. Vicki commented that she is glad to see the library providing children's programming on school non-instructional days. The heating bill is 49% higher than last year. Wendy will call Roye Lovgren at the Town and ask if he can explain why.
Digitization Committee	Margie	No meetings were scheduled for September or October. The application window for the Irving K. Berber Learning Centre's digitization grants opened at the end of September.
New Business North Coast Library Federation: Trustee Orientation Program/Conference, InterFederation Lending Initiative	Corry/Wendy	Corry will attend the NCLF Board meeting in Terrace on October 17 while Wendy Wright, Kathy Wilford and Kathy Spiro attend training sessions on RDA cataloguing and customer service, also in Terrace. As well, Wendy will attend the Directors' meeting. Bruce must cancel his Trustee Orientation Training session. The InterLibrary Connect IntraFederation Connect initiative has been halted and may be revisited at a later date. This plan would have allowed patrons to place holds on items from other library federations as they presently do between NCLF libraries.
Spectra Energy Grant	Wendy	Decisions will be made today as to whom grants will be awarded to.
British Columbia Library Association Conference 2014	Wendy	2015's BCLA Conference will be held May 20-22 at the Sheraton Vancouver Airport Hotel, 7551 Westminster Highway, Richmond. Wendy will attend BCLA next year and Prince George's Beyond Hope library conference this summer.
Policy Updates	Margie	Margie and Wendy will make an appointment to review policy.
Local Elections	Corry	Corry asked Charlie for suggestions on how to educate potential councillors about the library. Charlie described the "Awareness Night" once hosted by a community church and suggested we invite all candidates from Town Council, the Regional District, Telkwa, and the School Board to an evening at the library. Wally and Lorraine will also attend. Margie and Wendy will organize the event.
Signing Authority	Wendy	The Bulkley Valley Credit Union requires minutes containing a motion to replace Kathy Wilford as a signing authority with Wendy. The minutes must be signed by two of the library's signing authorities. Motion: To remove Kathy Wilford as a signing authority for the Smithers Public Library and add Wendy Wright. Moved: Margie Seconded: Paul Carried
A/V Equipment Demo	Paul/Wendy	Paul demonstrated the library's new screen, projector, and sound system, funded through grants from the Friends of Smithers Library, Wetzin'kwa, BV Credit Union, and BV Foundation. Thanks to Kathy Wilford and the Friends for their work on the grant applications. Wendy will explore the many possible uses by the community.
Next Meeting		Wednesday, November 19, 7pm at the Library

Adjournment	Corry	8:38 pm
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