

Smithers Public Library
Minutes
Wednesday, January 15, 2014

Item	Responsible	Action
Call to Order	Corry	<p>Present: Barry Smith, Margie Olmstead, Corry Tremblay, Charlie Northrup, Bruce Hutchinson, John McDivitt, Kathy Wilford</p> <p>Regrets: Vicki Alton, Paul Parry</p>
Adopt Agenda	Corry	<p>Motion to adopt agenda with/without additions:</p> <p>Moved: Margie Seconded: Barry</p> <p style="text-align: right;">Carried</p>
Adopt Consent Agenda	Corry	<p>Motion to adopt the following items: Minutes of December 18, 2013 regular meeting</p> <p>Moved: Bruce Seconded: Charlie</p> <p style="text-align: right;">Carried</p>
Correspondence	Kathy	Chamber of Commerce membership renewal
Business Arising from Minutes Committee appointments	Corry	<p>Handbook will be updated as follows:</p> <p>Library Liason – Corry; Personnel/HR – Corry, Bruce Marketing Committee – Margie New Building Committee – Paul, Vicki Fundraising Committee – no appointees at this time Policy Committee – Barry, Margie BCLTA Liason – Vicki Friends of Smithers Library Liason – Lorraine NCLF Liason - Vicki</p>

<p>Reports:</p> <p>Treasurer</p>	<p>Barry/Kathy</p>	<p>In 2014 will include quarterly budget forecasts in Income statements and will work on improving clarity to Balance sheet Motion: Accept monthly report as presented Moved: Bruce Seconded: Margie <p style="text-align: center;">Carried</p> </p>
<p>Librarian's Report</p>	<p>Kathy</p>	<p>Presented Librarian's Report.</p>
<p>Friends of the Library</p>	<p>Kathy</p>	<p>Friends requesting support from community for Interior News digitization Friends Strategic Planning session – February 18th</p>
<p>Smithers Library Strategic Plan</p>	<p>Corry</p>	<p>Motion to plan a Strategic Planning session for September/October Moved: Margie Seconded: Barry <p style="text-align: center;">Carried</p> </p>
<p>Recruitment of Library Director</p>	<p>Corry/Bruce</p>	<p>Advertising is out and closing date is February 14, 2014.</p>
<p>New Business</p>		
<p>Chamber of Commerce membership</p>	<p>Kathy</p>	<p>Motion to renew membership in Chamber of Commerce Moved: Margie Seconded: Bruce <p style="text-align: center;">Carried</p> </p>
<p>Board succession planning</p>	<p>Corry</p>	<p>Motion: Board will write letter to Town to extend current terms, which are set to expire, from April 30st to December 31st Moved: Margie Seconded: Bruce <p style="text-align: center;">Carried</p> </p>
<p>NW Trade Expo</p>	<p>General</p>	<p>Dates set for May 2nd & 3rd – Committee Margie, Barry & Corry</p>

<p>Art gallery/Library partnership for new library</p> <p>Outside lighting</p>	<p>Corry</p> <p>Kathy</p>	<p>Discussion on partnerships with Art Gallery & Genealogical Society for new library building. Important to keep the new library building issue front and centre with upcoming elections and other community projects. Further discussion next meeting. Report from Vicki to be circulated to board members</p> <p>Motion to write to Town Council to request that</p> <ol style="list-style-type: none"> 1. Main Street lighting be extended to library area 2. Decorative lights similar to Town Hall be installed on the roofline when painting is done in the spring 3. The new wood library signage be lit to improve visibility at night <p>Moved: Margie Seconded: Barry</p> <p style="text-align: center;">Carried</p>
<p>Next Meeting</p>		<p>Wednesday, Wednesday, February 19, 7pm at Library</p>
<p>Adjournment</p>	<p>Chairperson</p>	<p>Meeting adjourned: 8:25 pm</p>