

Smithers Public Library Board Meeting Minutes
Wednesday, December 16, 2018, 7 p.m., at the Library

Item	Responsible	Action
Call to Order	Wally	Present: Wally Bergen, Kay Mackenzie, Bruce Hutchinson, Lorraine Doiron, Lisa Feinberg, Paul Parry, Daniel Mesec, John Buikema, Regrets: Matthew Monkman, Leroy Dekens
Adopt Agenda	Wally	LF Motion: To adopt agenda with the additions of Town of Smithers correspondence & BCLTA Proud Trustee article Seconded: KM Carried
Adopt Consent Agenda	Wally	Motion: To adopt the following items: Minutes of November 21, 2018 regular meeting * One change to be made before approval at January meeting
Correspondence	Wally	<ul style="list-style-type: none"> Letter from Telkwa re: representatives Councillor Monkman & Councillor Dekens Letters from Town of Smithers re: Trustee appointments (Daniel Mesec, Margaret Olmstead & Jennifer Wickham) & reappointments (Wally Bergen, Bruce Hutchinson & Lorraine Doiron) Letter from Town of Smithers approving the application of \$5000 from 2017's surplus towards 2018's budget
Business Arising from Minutes		
Welcoming of New Board Members	Wally	Welcome to new Trustee Daniel Mesec, and to former Library Board member John Buikema now joining as Town Council liaison
New Library-Gallery Project	Wally/Paul/Wendy	Stage 1 (cornerstone) fundraising is in progress. Several parties are considering substantial donations. Written commitments will be announced when received.
2019 Budget Proposal	Wally/Bruce	A Library Board delegation presented their proposed 2019 budget and funding request to Town Council in December and will hear back after Council's budget deliberations in early 2019. The Town has approved application of \$5000 from the library's 2017's surplus towards 2018's budget to cover sick pay overages and training expenses due to staff turnover.
Fines	Wendy	Continuation of discussion from November 2018 meeting. WW will determine how much staff time would be saved by abolishing fines LF Motion: To abolish late fines on all items Seconded: KM In favour 4; Opposed 2; Chair abstained Carried Effective January 2, 2019 WW will arrange publicity to get the word out. Voluntary donations will be welcomed.
Special Advisor to the Board	Paul	
Health & Safety	Bruce	Paul has approached a community member about joining the Fundraising Committee as a Member-at-Large. Recommends having a staff First Aid attendant for various staff

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		and patron emergencies.
Election of Officers	Wally	Wally will contact Board members to learn their areas of interest for the coming year.
Treasurer's Report	Bruce	DM Motion: To accept the December 2018 Treasurer's Rpt. Seconded: BH Carried
Friends of the Library Report	Lorraine	The Friends have increased their New Library funds with revenue from the book sale. All government paperwork housekeeping is up to date.
NWLF Report	Kay	The Federation will trim expenses to avoid potential cash flow issues partway through 2019.
Library Report	Wendy	LF Motion: To accept the Director's Report Seconded: KM Carried
BCLTA Proud Trustee Article	Wendy	BCLTA has requested an article for their Bulletin newsletter on manifesting library values in Trustee work. Lisa will write the article.
Adjournment	Wally	8:40 p.m.
Next Meeting	Wally	Wednesday, January 16, 2019